



**KEITH CARSON**

Supervisor, Fifth District

## BOARD OF SUPERVISORS

February 13, 2024

Honorable Board of Supervisors  
Alameda County Administration Building  
1221 Oak Street, Suite 536  
Oakland, CA 94612

Dear Board Members:

**SUBJECT: APPROVE THE USE OF DISTRICT 5 AMERICAN RESCUE PLAN ACT (ARPA) SUPERVISORIAL DISTRICT COMMUNITY NEEDS CASH AID GRANT TO SUPPORT HORN BARBECUE AND OAKSTOP INC**

### **RECOMMENDATION:**

Approve the use of \$200,000 American Rescue Plan Act (ARPA) Supervisorial District 5 Community Needs Cash Aid Grants to support the following organizations due to negative economic impact experienced from COVID-19:

- A. \$100,000, Horn Barbecue, (Principal: Matthew Horn; Location: Oakland); and
- B. \$100,000, Oakstop, Inc., (Principal: Trevor Parham; Location: Oakland)

### **SUMMARY/DISCUSSION:**

Horn Barbecue is a business organization in West Oakland whose mission extends beyond culinary excellence. They are committed to being a positive force in our community through their food service but also helping to address the needs of the less fortunate neighbors. The organization is grounded in providing quality, accessible food, and offer employment opportunities to local residents including those facing homelessness. In addition, Horn Barbecue provides turkey giveaways during their annual Thanksgiving event. Due to COVID-19, the business has been severely impacted that resulted in loss of revenue, particularly due to the inability to use dining rooms and the consequent reduction of in-person dining and adapting to new health and safety guidelines that meant incurring costs for sanitation and personal protective equipment. In 2023, Horn Barbecue experienced vandalism, attempted burglar and their building was burned.

Oakstop, Inc. is a social enterprise that uses commercial real estate as a platform to increase social well-being and economic mobility for communities of color in Oakland. They provide short-term and flexible space rental models across five commercial buildings to minimize space costs for local communities while maximizing opportunities for professional collaboration and social impact programs. Oakstop, Inc. increases economic mobility for local communities by increasing social impact in the areas of workforce development, mental health and wellness and small business support. Due to COVID-19, the organization's revenue decreased by 50 percent due to government mandates that prohibited customers from working or gathering indoors. This resulted in Oakstop's ability to generate regular revenue that has incurred over \$1million in debt from rent and utility expenses.

**FINANCING:**

Funds for these allocations are included in Fiscal Year 23-24 ARPA Fund District Five Budget. There is no net County cost.

**VISION 2026 GOAL:**

The support of Horn Barbecue and Oakstop, Inc. meets the 10X goal of **Accessible Infrastructure** and in support of our shared vision of **Thriving and Resilient Population.**

Sincerely,

A handwritten signature in blue ink that reads "Keith Carson". The signature is written in a cursive style and is positioned to the left of a vertical line.

Keith Carson  
Supervisor, Fifth District

ARPA-001

Business Unit: BOARD

Voucher#: \_\_\_\_\_

**ARPA Supervisorial Community Needs  
Cash Aid Grants Request/Payment**

Date: \_\_\_\_\_

Request from Board of Supervisors Name/District No: 5QIC: 20101Request Prepared By: Amy ShragoPhone: (510) 272-6685

Beneficiary's ALCOLINK Supplier #: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Beneficiary's Name: Horn Barbecue Mandela LLCExecutive Director: Matthew HornStreet Address: 2534 Mandela ParkwayCity/State/Zip: Oakland CA 94607Grantee Contact: Matthew HornPhone: (510)882-3179

Comments:

Board Member Signature: \_\_\_\_\_

Date: 2/21/24

**ACCOUNTING INFORMATION**

Business Unit	Acct.	Fund	Dept ID	Program	Sub-Cls	BY	Project	Amount
BOARD	640300	21713		11199		2022		\$
							Total	\$ 0.00

Invoice Type: BRDA Invoice #: ARPA-D5-56782Payment Handling:  Return to Board Office (Name/QIC) District 5 / 20101**Pay Comments:**

**COUNTY OF ALAMEDA AMERICAN RESCUE PLAN ACT (ARPA)  
SUPERVISORIAL DISTRICT COMMUNITY NEEDS CASH AID GRANTS**

In response to the negative economic, health, and safety impacts of the COVID-19 pandemic on local non-profit and business organizations, the County of Alameda is launching a new program, the American Rescue Plan Act (ARPA) Supervisorial District Community Needs Cash Aid Grants program. This new program will infuse much needed cash aid into the community and spur Alameda County's economic recovery.

The County has allocated \$3.1 million to each Supervisorial District for the ARPA Supervisorial District Community Needs Cash Aid Grants program with the goal that each Supervisorial District will provide cash aid grants that reflect the geographic and cultural diversity of Alameda County, prioritizing organizations operated by or serving populations and communities that were disproportionately impacted by COVID-19. Organizations that have experienced negative economic impacts caused by COVID-19 during the period March 1, 2020, to the present are eligible to apply for a cash aid grant under this program. Cash aid grants may be awarded beginning April 11, 2022, through September 30, 2024. Cash aid grants are subject to availability of funds within each Supervisorial District's \$3.1 million allocation, eligibility of applicants, and any other relevant factors.

Through the application process, applicants must demonstrate and attest to the harm and economic loss sustained by the organization due to the negative impacts of the COVID-19 pandemic. Applications that are not adequately documented may be rejected. Additionally, not all worthy applications will necessarily be funded.

Eligible organizations may receive cash aid grants up to the maximum amount of \$100,000 per Supervisorial District based on demonstrated and qualifying impacts. However, the total amount of cash aid grant funds awarded to an organization by the County as part of the ARPA Supervisorial District Community Needs Cash Aid Grants program cannot exceed the amount of the organization's losses due to the negative economic impacts of the COVID-19 pandemic. The ARPA guidelines require that the cash aid grants be reasonably proportional to the negative economic impacts they are intended to address. Economic losses that were reimbursed through insurance or other sources cannot be used to qualify for a cash aid grant. Each applicant is required to provide the demographic makeup of the organization and basic demographic information about the population served as part of the completed application.

All Alameda County ARPA Supervisorial District Community Needs Cash Aid Grants must be approved by the Board of Supervisors at a regularly scheduled meeting. By submitting an application, the organization agrees to maintain and provide records to the County during the U.S. Treasury Department audit period and agrees to fully cooperate with any audit by the County, the Federal government or their designees. If through an audit, or any other means, the County or US Treasury Department determines that because of fraud, misinformation provided by an organization, or for any other reason, that a cash aid grant is not an allowable ARPA expense, the applicant must agree to reimburse the funds to the County.

**District priorities**

Alameda County has identified \$3,1 million for each supervisorial district to allocate as Community Needs Grants between March 1, 2022, and September 30, 2024.

Grants can be up to \$100,000 per organization and awardees must be able to demonstrate how they serve District 5 as well as have experienced a negative economic impact created by COVID-19.

District 5 has prioritized the following categories for these grants with a focus on applicants who have not been able to access any previous COVID relief funds:

- Disability Services
- Ethnic Chambers of Commerce
- Homelessness Services
- Immigrant Communities
- Mental Health Services

**How to apply:** Complete the following application and forms. When all the information is completed, sign the W-9 and the application. To submit the application, click on “Finish”. Application will be filed with the County automatically.



## Alameda County ARPA Supervisorial Community Needs Cash AID Grants

### ONLINE APPLICATION

1. Applicant's Legal Name. This name will be used on official County correspondence and on the cash aid grant (if awarded). This name must match the name on the organization's W9 Form - Line 1

-REQUIRED-

Horn Barbecue Mandela, LLC

2. If Applicable - Add the Applicant's Common Name - also known as the "Doing Business As" name. If a name is added here, it must be included on the W9 Form - Line 2.

Horn Barbecue

3. Applicant's Permanent Mailing Address (this address will be used by the County to send Applicant any official correspondence). The main address can be a PO Box located in Alameda County. -REQUIRED-

Street Address: 2534 Mandela Parkway

City: Oakland

Zip: 94607

4. Applicant's Headquarters (if different than Mailing Address)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

5. Organization's Telephone Number -REQUIRED-

(510)225-6101

6. Organization's General Administration Email Address -REQUIRED-

info@hornbarbecue.com

7. Organization's Website URL

www.hornbarbecue.com

8. Contact Person regarding this application *-REQUIRED-*

First Name: Juanita (Nina)

Last Name: Horn

Title: VP of operations

Telephone: (510)225-6101

Mobile Phone: 5108821854

Email Address: nina@ah2co.com

9. Staff Member in main Leadership Position such as the organization's Executive Director. If organization has no staff members, please list the Board Member in the main Leadership Position. *-REQUIRED-*

First Name: Matthew

Last Name: Horn

Title: owner

Telephone: (510)225-6101

Mobile Phone: 5108823179

Email Address: matt@ah2co.com

10. Information about Applicant Organization *-REQUIRED-*

Current number of Full-Time Employees: 14

Current number of Part-Time Employees and Other Consultants and Contractors: 3

Current number of Board Members: 0

**Please check the ONE that is most applicable**

**Business Ownership Ethnicity:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> African American or Black (>50%) | <input type="checkbox"/> Hispanic or Latino (>50%)                                |
| <input type="checkbox"/> American Indian or Alaskan Native (>50%)    | <input type="checkbox"/> Native Hawaiian or other Pacific Islander (>50%)         |
| <input type="checkbox"/> Asian (>50%)                                | <input type="checkbox"/> Multi-ethnic minority ownership (>50%)                   |
| <input type="checkbox"/> Caucasian (>50%)                            | <input type="checkbox"/> Multi-ethnic ownership (50% Minority – 50% Non-Minority) |
| <input type="checkbox"/> Filipino (>50%)                             | <input type="checkbox"/> Decline to state   |

**Business Ownership Gender Identity:**

- Female (>50% ownership)  Male (>50% ownership)  Non-Binary (>50% ownership)  Decline to state

11. Applicants Mission/Purpose, Including Description of Population and Community Served:

At Horn Barbecue, nestled in the heart of west Oakland near one of the city's largest homeless camps, our mission extends beyond culinary excellence. We are committed to being a positive force in our community, serving not only unparalleled barbecue experiences but also addressing the needs of our less fortunate neighbors. Our ethos is grounded in providing quality, accessible food, engaging in community upliftment, offering employment opportunities to local residents including those facing homelessness, and advocating for awareness and change. As more than just a restaurant, we are a community hub dedicated to enriching lives and strengthening the community fabric through compassion, service, and exceptional culinary experiences.

12. Describe and Attest to the Negative Economic Impact of COVID-19 from March 1, 2020:

The COVID-19 pandemic severely impacted small restaurants like ours, bringing about a drastic loss of revenue, especially due to the inability to use dining rooms and the consequent reduction in customer footfall. Staying open meant adapting to new health and safety guidelines, incurring additional costs for sanitization and personal protective equipment, and modifying spaces for social distancing, all of which added financial strain. Disruptions in supply chains affected ingredient availability and costs, impacting menu offerings and operational costs. The restrictions on personal interactions with guests significantly affected the core of a business rooted in hospitality and personal connection, while the emotional and mental stress of operating under such uncertainty and health risks took a toll on you and your staff. Moreover, financial uncertainty and the accrual of debt to keep the business afloat amidst these challenges added to the overall precarity, making the pandemic's impact on small restaurants like yours not just economic but also deeply connected to the essence of the dining experience.

13. Was the Organization's Negative Economic Impact reimbursed through insurance or another source?

Yes   
No

14. Has your Organization Received COVID-19 funding from Alameda County to provide services?

Yes  Amount \$ \_\_\_\_\_  
No



15. Has your Organization Received COVID-19 funding from Other Sources to provide services?

Yes  Amount \$ 488,820  
No

If Yes Name of Funding Source:

EIDL \$36,000 (loan), PPP \$28,045 (grant), RRF \$83,534 (grant), ERTC \$341,241 (credit)

16. Amount of Cash Aid Grant Requested: \$ 100,000

17. Include the Organization Tax Identification number on the Part I of the W-9 at the end of the application. Remember to sign the W-9.

18. Complete the information lines 4-9 on the 110-13 Form which is the last page of the application.

Applicant Name: Juanita Horn

Applicant Signature:  Juanita Horn  
9EE894404D19466...

Signed Date: 12/12/2023

By signing and submitting this application, the signatory warrants and represents that: 1) they are duly authorized to submit the application; 2) all information in the application and the submitted materials is true and accurate; 3) the application is executed on behalf of the organization; and 4) if any information is incorrect, false or in violation of any American Funding Plan Act requirements, the organization may be required to repay the funds to the County.

**ALAMEDA COUNTY DEPARTMENT REQUEST FOR COUNTY BOARD DISTRICTS TO ADD BOARD DISTRICT ARPA GRANT APPLICANT ALCOLINK SUPPLIER RECORD**

Please see Instructions on reverse.

**\*\*\*IMPORTANT FIRST STEP\*\*\***

Is the Applicant affiliated with and/or an Alameda County Employee/Board Member/Commissioner?  Yes  No  
If Yes, there may a conflict of interest pursuant to Section 66 of the Alameda County Charter that requires further action.  
Districts: Contact County Counsel to confirm there is no conflict of interest in order to proceed with this request.

**Districts: Complete Items 1-3**

**1. Submitted by:**

Name Amy Shrago District # 5  
QIC 20101 Phone (510) 272-6685 Email Amy.Shrago@acgov.org

**2. Request to Add Supplier:**  New Supplier Is Request to Add a result of merger or acquisition?  Yes  No

If Yes: Previous Alcolink Supplier # \_\_\_\_\_ Previous Supplier Name \_\_\_\_\_

**3. Request to Modify Existing Alcolink Supplier Number:** \_\_\_\_\_

Check all that apply  New Doing Business As (DBA) Name  
 Name Change  DBA Name Change  
 New/Additional Address for Existing Supplier  
 Replacement Address for Existing Supplier, Alcolink Address ID # \_\_\_\_\_  
Is this the Remit To address?  Yes  No

**Applicants: Complete Important First Step above and items 4-9**

**4. ARPA Grant Applicant Information:**

Federal Tax ID Number ██████████  
Supplier Full Legal Name Horn Barbecue Mandela, LLC  
Supplier Doing Business as (DBA) Name Horn Barbecue  
Supplier Contact Name Juanita Horn  
PO/Street Address 2534 Mandela Parkway  
City oakland State CA Zip Code 94607  
Phone (510)225-6101 Email nina@ah2co.com

**5. Type of Entity:**  Individual  Sole Proprietor  Partnership  
 Corporation  Tax-Exempted/Non Profit  Government or Trust

**6. Check all boxes that may apply to Alameda County payments Supplier may receive:**

Goods Only  Goods and Services  Rents/Leases  Rents/Leases Paid to You as the Agent  
 Medical Services  Legal Services  Other ARPA Grant Applicant  
 Settlement, Judgment, Refunds (If checked, skip 7, 8 and 9 below)  
 Court-Appointed Services (If checked, skip 7, 8 and 9 below)

**7. Business Ownership Composition:**

Is Supplier a publicly traded entity, a public school or a government?  Yes  No  
Is Supplier a non-profit entity or a church?  Yes  No  
Is Supplier an individual payee that is not providing goods or services to the County?  Yes  No  
If "Yes" to any of the above, skip 8 and 9 below.

**The collection of Business Ownership (8.) Ethnicity and (9.) Gender Identity data below is for County reporting purposes only; please check the ONE that is most applicable**

**8. Business Ownership Ethnicity:**

African American or Black (> 50%)  Hispanic or Latino (> 50%)  
 American Indian or Alaskan Native (> 50%)  Native Hawaiian or other Pacific Islander (> 50%)  
 Asian (> 50%)  Multi-ethnic minority ownership (> 50%)  
 Caucasian / White (> 50%)  Multi-ethnic ownership (50% Minority – 50% Non-Minority)  
 Filipino (> 50%)  Decline to State

**9. Business Ownership Gender Identity:**

Female (> 50% ownership)  Male (> 50% ownership)  Non-Binary (> 50% ownership)  Decline to State

ARPA-001



Business Unit: <u>BOARD</u>
Voucher#: _____

**ARPA Supervisorial Community Needs  
Cash Aid Grants Request/Payment**

Date: \_\_\_\_\_

Request from Board of Supervisors Name/District No: 5

QIC: 20101

Request Prepared By: Amy Shrago

Phone: (510) 272-6685

Beneficiary's ALCOLINK Supplier #: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Beneficiary's Name: Oakstop Inc

Executive Director: Trevor Parham

Street Address: 1721 Broadway, Suite 201

City/State/Zip: Oakland CA 94612

Grantee Contact: Trevor Parham

Phone: (510)219-2295

Comments:

Board Member Signature: \_\_\_\_\_

Date: 2/21/24

ACCOUNTING INFORMATION								
Business Unit	Acct.	Fund	Dept ID	Program	Sub-Cls	BY	Project	Amount
BOARD	640300	21713		11199		2022		\$
							Total	\$ 0.00
Invoice Type: BRDA      Invoice #: <u>ARPA-D5-59100</u> Payment Handling: <input checked="" type="checkbox"/> Return to Board Office (Name/QIC) District 5 / 20101 <b>Pay Comments:</b>								

**COUNTY OF ALAMEDA AMERICAN RESCUE PLAN ACT (ARPA)  
SUPERVISORIAL DISTRICT COMMUNITY NEEDS CASH AID GRANTS**

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**District priorities**

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District 5 has prioritized the following categories for these grants with a focus on applicants who have not been able to access any previous COVID relief funds:

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- Ethnic Chambers of Commerce
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- Immigrant Communities
- Mental Health Services

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## Alameda County ARPA Supervisorial Community Needs Cash AID Grants

### ONLINE APPLICATION

1. Applicant's Legal Name. This name will be used on official County correspondence and on the cash aid grant (if awarded). This name must match the name on the organization's W9 Form - Line 1

-REQUIRED-

Oakstop Inc

2. If Applicable - Add the Applicant's Common Name - also known as the "Doing Business As" name. If a name is added here, it must be included on the W9 Form - Line 2.

Oakstop

3. Applicant's Permanent Mailing Address (this address will be used by the County to send Applicant any official correspondence). The main address can be a PO Box located in Alameda County. -REQUIRED-

Street Address: 1721 Broadway, Suite 201

City: Oakland

Zip: 94612

4. Applicant's Headquarters (if different than Mailing Address)

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip: \_\_\_\_\_

5. Organization's Telephone Number -REQUIRED-

(510)698-9370

6. Organization's General Administration Email Address -REQUIRED-

payments@oakstop.com

7. Organization's Website URL

www.oakstop.com

8. Contact Person regarding this application *-REQUIRED-*

First Name: Trevor

Last Name: Parham

Title: CEO

Telephone: (510)698-9370

Mobile Phone: 510-219-2295

Email Address: trevor@oakstop.com

9. Staff Member in main Leadership Position such as the organization's Executive Director. If organization has no staff members, please list the Board Member in the main Leadership Position. *-REQUIRED-*

First Name: Trevor

Last Name: Parham

Title: CEO

Telephone: (510)698-9370

Mobile Phone: 510-219-2295

Email Address: trevor@oakstop.com

10. Information about Applicant Organization *-REQUIRED-*

Current number of Full-Time Employees: 21

Current number of Part-Time Employees and Other Consultants and Contractors: 2

Current number of Board Members: 1

**Please check the ONE that is most applicable**

**Business Ownership Ethnicity:**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> African American or Black (>50%) | <input type="checkbox"/> Hispanic or Latino (>50%)                                |
| <input type="checkbox"/> American Indian or Alaskan Native (>50%)    | <input type="checkbox"/> Native Hawaiian or other Pacific Islander (>50%)         |
| <input type="checkbox"/> Asian (>50%)                                | <input type="checkbox"/> Multi-ethnic minority ownership (>50%)                   |
| <input type="checkbox"/> Caucasian (>50%)                            | <input type="checkbox"/> Multi-ethnic ownership (50% Minority – 50% Non-Minority) |
| <input type="checkbox"/> Filipino (>50%)                             | <input type="checkbox"/> Decline to state   |

**Business Ownership Gender Identity:**

- Female (>50% ownership)  Male (>50% ownership)  Non-Binary (>50% ownership)  Decline to state

11. Applicants Mission/Purpose, Including Description of Population and Community Served:

Oakstop is a social enterprise that uses commercial real estate as a platform to increase social well-being and economic mobility for communities of color in Oakland. We use a short term flexible space rental model across 5 commercial buildings to minimize space costs for local communities while maximizing opportunities for professional collaboration and social impact programs.

SOCIAL IMPACT PROGRAMS & POPULATIONS SERVED

WORKFORCE DEVELOPMENT

Job creation and job skills training for Black working age adults (ages 18-64) in Alameda County. 100% Black/African-American, 95% East Bay Residents, Average Age = 26.

MENTAL HEALTH & WELLNESS

Providing peer support and shared resources for individuals struggling with mental health through a restorative group therapy process. Men/Women of all ages. 100 - 300 Person Group Therapy Sessions, 90% Alameda County Residents, 75% Black/African-American, 60% of Participants Formerly Incarcerated

SMALL BUSINESS SUPPORT

Increasing economic resilience for entrepreneurs of color by providing tailored a supportive network and peer to peer business support services. We specifically focus on ethnically diverse small businesses owners or entrepreneurs 100% Alameda County Residents and Small Business Owners. 70% Black/African-American. 20% Latinx. 10% Asian

12. Describe and Attest to the Negative Economic Impact of COVID-19 from March 1, 2020:

50% DECLINE IN REVENUES

Government mandates prohibited customers from working or gathering indoors from the period Mar 1, 2020 - Feb 28, 2022. Given that Oakstop's revenue is based on people occupying space, it was not possible for Oakstop to generate regular revenue. 2019 revenues were \$1.35M compared to \$696K in 2020. \$500K deficit from Jun '21 - Feb '22.

\$1M+ DEBT FROM RENT EXPENSES

Though Oakstop's landlords allowed rent deferrals, none of the rent was forgiven, causing over \$800K to accrue during the period of Mar 1, 2020 - Feb 28, 2022, and over \$200K continued to accrue after Mar 1, 2022 as covid restrictions lifted and employees returned to work.

\$50K DEBT FROM UTILITIES EXPENSES

PG&E and EBMUD deferred expenses for periods of up to 12 or 24 months, but those expenses were not given resulting in large arrears balances and ongoing monthly repayments of electricity and water bills, nearly doubling the standard cost of utilities from Mar 1, 2022 to present.

HIGHER INTEREST RATES (2X) FOR DISASTER RECOVERY LOANS

While Oakstop was able to procure some disaster recovery loans from its local bank when prime interest rates were 3.5%, but the interest rates have now inflated to 8.5% that Oakstop is now servicing nearly \$1M in bank loans at a 10.5% interest, which is not sustainable. The current interest rate environment is a direct consequence of the covid-19 pandemic and its impact on the economy.

13. Was the Organization's Negative Economic Impact reimbursed through insurance or another source?

Yes   
No

14. Has your Organization Received COVID-19 funding from Alameda County to provide services?

Yes  Amount \$ \_\_\_\_\_  
No



15. Has your Organization Received COVID-19 funding from Other Sources to provide services?

Yes  Amount \$ \_\_\_\_\_  
No

If Yes Name of Funding Source:

16. Amount of Cash Aid Grant Requested: \$ 100000

17. Include the Organization Tax Identification number on the Part I of the W-9 at the end of the application. Remember to sign the W-9.

18. Complete the information lines 4-9 on the 110-13 Form which is the last page of the application.

Applicant Name: Trevor Parham

Applicant Signature:  \_\_\_\_\_  
EA8B175349EA48E...

Signed Date: 2/13/2024

By signing and submitting this application, the signatory warrants and represents that: 1) they are duly authorized to submit the application; 2) all information in the application and the submitted materials is true and accurate; 3) the application is executed on behalf of the organization; and 4) if any information is incorrect, false or in violation of any American Funding Plan Act requirements, the organization may be required to repay the funds to the County.

**ALAMEDA COUNTY DEPARTMENT REQUEST FOR COUNTY BOARD DISTRICTS TO ADD  
BOARD DISTRICT ARPA GRANT APPLICANT ALCOLINK SUPPLIER RECORD**

Please see Instructions on reverse.

**\*\*\*IMPORTANT FIRST STEP\*\*\***

Is the Applicant affiliated with and/or an Alameda County Employee/Board Member/Commissioner?  Yes  No  
If Yes, there may a conflict of interest pursuant to Section 66 of the Alameda County Charter that requires further action.  
Districts: Contact County Counsel to confirm there is no conflict of interest in order to proceed with this request.

**Districts: Complete Items 1-3**

**1. Submitted by:**

Name Amy Shrago District # 5  
QIC 20101 Phone (510) 272-6685 Email Amy.Shrago@acgov.org

**2. Request to Add Supplier:**  New Supplier Is Request to Add a result of merger or acquisition?  Yes  No

If Yes: Previous Alcolink Supplier # \_\_\_\_\_ Previous Supplier Name \_\_\_\_\_

**3. Request to Modify Existing Alcolink Supplier Number:** \_\_\_\_\_

Check all that apply  New Doing Business As (DBA) Name  
 Name Change  DBA Name Change  
 New/Additional Address for Existing Supplier  
 Replacement Address for Existing Supplier, Alcolink Address ID # \_\_\_\_\_  
Is this the Remit To address?  Yes  No

**Applicants: Complete Important First Step above and items 4-9**

**4. ARPA Grant Applicant Information:**

Federal Tax ID Number [REDACTED]  
Supplier Full Legal Name Oakstop Inc  
Supplier Doing Business as (DBA) Name Oakstop  
Supplier Contact Name Trevor Parham  
PO/Street Address 1721 Broadway, Suite 201  
City Oakland State CA Zip Code 94612  
Phone (510) 698-9370 Email trevor@oakstop.com

**5. Type of Entity:**  Individual  Sole Proprietor  Partnership  
 Corporation  Tax-Exempted/Non Profit  Government or Trust

**6. Check all boxes that may apply to Alameda County payments Supplier may receive:**

Goods Only  Goods and Services  Rents/Leases  Rents/Leases Paid to You as the Agent  
 Medical Services  Legal Services  Other ARPA Grant Applicant  
 Settlement, Judgment, Refunds (If checked, skip 7, 8 and 9 below)  
 Court-Appointed Services (If checked, skip 7, 8 and 9 below)

**7. Business Ownership Composition:**

Is Supplier a publicly traded entity, a public school or a government?  Yes  No  
Is Supplier a non-profit entity or a church?  Yes  No  
Is Supplier an individual payee that is not providing goods or services to the County?  Yes  No  
If "Yes" to any of the above, skip 8 and 9 below.

**The collection of Business Ownership (8.) Ethnicity and (9.) Gender Identity data below is for County reporting purposes only;  
please check the ONE that is most applicable**

**8. Business Ownership Ethnicity:**

African American or Black (> 50%)  Hispanic or Latino (> 50%)  
 American Indian or Alaskan Native (> 50%)  Native Hawaiian or other Pacific Islander (> 50%)  
 Asian (> 50%)  Multi-ethnic minority ownership (> 50%)  
 Caucasian / White (> 50%)  Multi-ethnic ownership (50% Minority – 50% Non-Minority)  
 Filipino (> 50%)  Decline to State

**9. Business Ownership Gender Identity:**

Female (> 50% ownership)  Male (> 50% ownership)  Non-Binary (> 50% ownership)  Decline to State

Business Unit <u>BOARD</u>
Voucher # _____

**Board of Supervisors Fiscal Management Reward Program**  
**Non-Profit/Community Based/Public Organization/Discretionary Grant Funds Expenditure Payment Request**  
 Please see reverse for instructions.

Date: 2/15/2024

Request from Board of Supervisor Name/District #: SUPERVISOR KEITH CARSON, DISTRICT 5

Request Prepared By: IRMINA SANCHEZ Phone: 510-272-6687  
Name

Recipient Organization Alcolink Supplier #: \_\_\_\_\_ Amount: \$ 100,000.00

Supplier Name: Horn Barbecue

Street Address: 2534 Mandela Parkway

City/State/Zip: Oakland, CA 94607

Payee Organization Mission/Purpose:

Horn Barbecue is a business organization in West Oakland whose mission extends beyond culinary excellence. They are committed to being a positive force in our community through their food service but also helping to address the needs of the less fortunate neighbors. The organization is grounded in providing quality, accessible food and offer employment opportunities to local residents including Purpose of Funds:

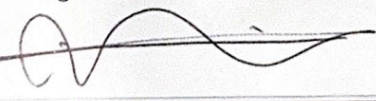
To continue to provide a positive environment in our community by creating jobs, help the less fortunate and provide accessible food. In addition, the funds will help rebuild and recover from the loss of revenue due to the negative economic impact of COVID-19 and the devastating fire of their restaurant.

Alignment with County Mission/Vision 2026:

The support of Horn Barbecue meets the 10X goals of Accessible Infrastructure and in support of shared vision of Thriving and Resilient Population.

Term of Agreement:  One Time  Other (Please describe below)

County Authorized Approver: Irmina Sanchez Digitally signed by Irmina Sanchez  
Date: 2024.02.15 08:38:59 -08'00' \_\_\_\_\_  
Signature Date

Payee Acknowledgment:  2/20/24



Business Unit <u>BOARD</u>
Voucher # _____

**Board of Supervisors Fiscal Management Reward Program**  
**Non-Profit/Community Based/Public Organization/Discretionary Grant Funds Expenditure Payment Request**  
 Please see reverse for instructions.

Date: 2/15/2024

Request from Board of Supervisor Name/District #: SUPERVISOR KEITH CARSON, DISTRICT 5

Request Prepared By: IRMINA SANCHEZ Phone: 510-272-6687  
Name

Recipient Organization Alcolink Supplier #: \_\_\_\_\_ Amount: \$ 100,000.00

Supplier Name: Oakstop, Inc

Street Address: 1721 Broadway, Suite 201

City/State/Zip: Oakland, CA 94612

Payee Organization Mission/Purpose:  
 Oakstop, Inc. is a social enterprise that uses commercial real estate as a platform to increase social well-being and economic mobility for communities of color in Oakland. They provide short term and flexible space rental model across five commercial buildings to minimize space costs for local communities while maximizing opportunities for professional collaboration and social impact

Purpose of Funds:  
 To continue to provide economic mobility for communities of color in Oakland and to help offset their over \$1 million in debt from rent and utility expenses due to the negative economic impact of COVID-19.

Alignment with County Mission/Vision 2026:  
 The support of Oakstop, Inc. meets the 10X goals of Accessible Infrastructure and in support of shared vision of Thriving and Resilient Population.

Term of Agreement:  One Time     Other (Please describe below)

County Authorized Approver: Irmina Sanchez Digitally signed by Irmina Sanchez  
Date: 2024.02.15 08:55:02 -08'00' \_\_\_\_\_  
Signature Date

Payee Acknowledgement of Purpose of Funds:  \_\_\_\_\_ 02/15/24  
Signature Date